

All students are given a verification passcode number within the new system.

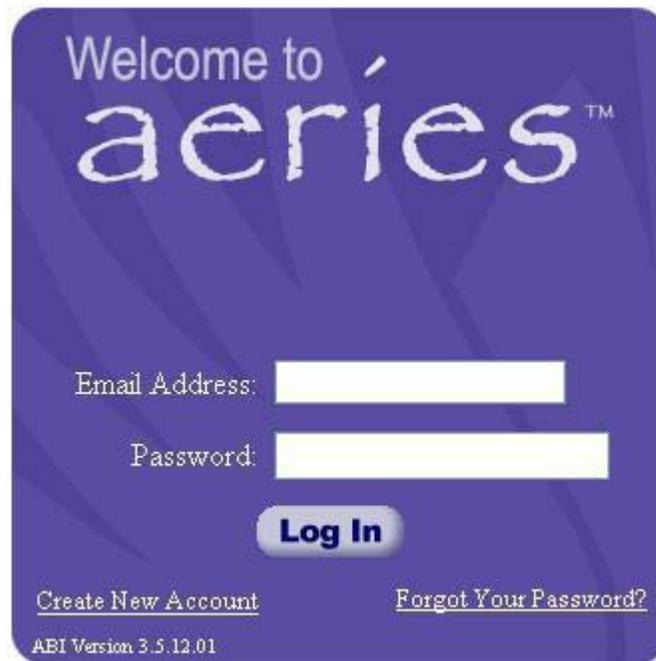
For parents to access the ABI system, they must have their:

1. **Student permanent ID number**
2. **Telephone number on record**
3. **Student verification code**

Students will be given this information to take home from their school. If your child did not receive this info, please contact their school office to request it.

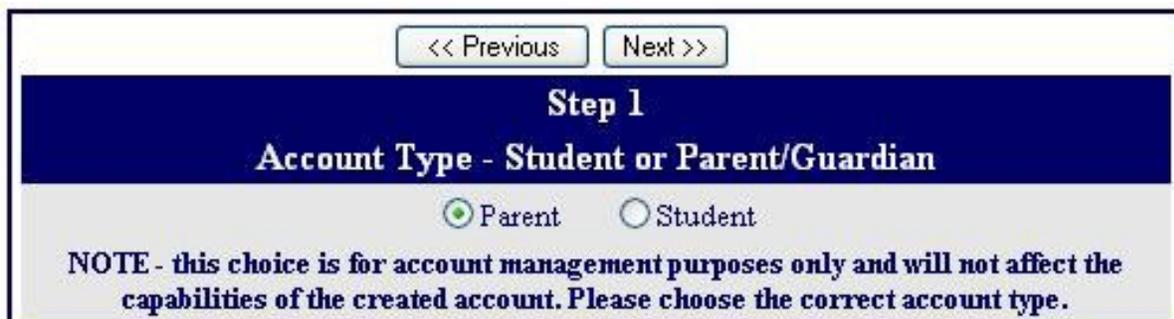
1. Open your web browser (Internet Explorer, Firefox, etc.) and go to

<http://pabi.wheatland.k12.ca.us/parentportal/>



2. Click the “Create New Account” link in the bottom left corner. This will take you through the Registration Wizard.

3. Step 1 of the sign up process brings up the account type options. Choose the appropriate selection for the account you want to create.



4. Enter your email address and the password you want the Aeries account to use. Passwords can be changed after the registration process is completed.

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Step 2
Account Information

Email Address:	<input type="text" value="ParentAccount@gmail.com"/>
Verify Email Address:	<input type="text" value="ParentAccount@gmail.com"/>
Choose Password:	<input type="password" value="••••"/>
Retype Password:	<input type="password" value="••••"/>

A verification email will be sent to your email address from
AccountAdmin@district.k12.ca.us.
Before continuing, Please add this email address to your "contacts" or "safe senders" list
to ensure you receive this email.

5. After that step, an email will be sent to that email address and the registration process will be halted until you go to your email inbox and click a Confirm link in the email that was sent.

Aeries Browser Interface Account Verification [Inbox](#)

 [Print](#)

★ AccountAdmin@district.k12.ca.us to me [More options](#) 8:58 am (4 minutes ago)

Thank you for registering for an *Aeries Browser Interface* account. In order to ensure the account was requested by you, please click on the appropriate link below or copy and paste the URL into the Address bar of your browser.

If you can, please click on the following links to confirm or reject this account:

[Confirm Current Email Address](#)

[Reject Current Email Address](#)

If you are unable to click the links above, you need to copy and paste the following URL into your web browser's Address bar.

<http://abi.district.k12.ca.us/ConfirmEmail.asp>

You will then be prompted for the following information which you can copy and paste into the page:

Email Address: ParentAccount@gmail.com

Confirmation Code: KQNW3W43TEP4H24E5E7T

School: 0

[Reply](#) [Reply to all](#) [Forward](#) [Invite AccountAdmin@district.k12.ca.us to Gmail](#)

6. The “Enter Account Information” window will open. Enter the email address, the confirmation code and school code in the corresponding fields. Then click the “Accept” button.

Enter Account Information	
Email Address:	<input type="text" value="ParentAccount@gmail.com"/>
Confirmation Code:	<input type="text" value="KQNW3W43TEP4H24E5E7T"/>
School:	<input type="text" value="0"/>
<input type="button" value="Accept"/> <input type="button" value="Reject"/>	

7. The following message will appear if all the information is correct and they can continue with the registration process.

Thank You. Your account has been verified. You may now continue with the registration process by clicking the following link: [Click Here](#).

8. The registration process will continue on Step 4, which is the Student Verification form. The information provided by your child’s school on the form letter sent home will need to be entered in to these fields.

If you do not have this information, contact your child’s school office. The registration process will need to be restarted if you exit out of the sign up process.

Step 4 Student Verification	
Please Enter The Following Information About Your Student	
Student Permanent ID Number:	<input type="text" value="201523"/>
Student Home Telephone Number:	<input type="text" value="(714) 571-1899"/>
Verification Code:	<input type="text" value="V4CYP3UYUR"/> Help

9. Choose your name in the list for Step 5. If your name is not on the list, choose “None of the above then click next.

Step 5 Emergency Contact Verification	
Chris R Smith has been added to your account.	
Please choose the Contact record that represents you so the email address can be properly updated.	
Name	Relation
<input checked="" type="radio"/> John Smith	Father
<input type="radio"/> Amanda Smith	Mother
<input type="radio"/> Kathy Horsely	
<input type="radio"/> Dr. Fred Jones	
<input type="radio"/> None of the above	

10. Now that the account is created, you can use the login page to login to the system and view the information about your child.

If a record is chosen, the email address for that contact record will be changed to the email address of this account. If that contact record already had an email address, an email will be sent to the old email address informing the owner of that email address that the email address stored in Aeries has changed and that if there is concern about this change, they should contact the school.

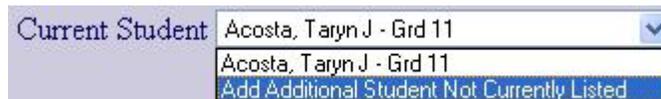
Step 6

Thank you for registering for an Aeries Browser Interface Account and updating your Emergency Contact Record.

[Click Here](#) to login to the Aeries Browser Interface and view your student's information.

How to Add Additional Students to an Account

1. After logging into ABI, you will see the header bar at the top of the screen with a dropdown menu



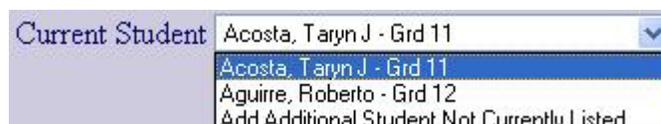
2. Click the dropdown list and choose: **“Add Additional Student Not Currently Listed”**



3. You will be taken to a page that will prompt from the new student's ID number, telephone number and verification code. This information is given to all students from their school.



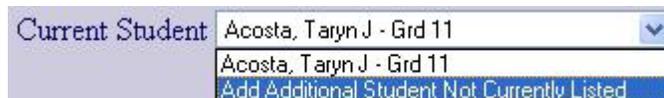
4. Once the system confirms the information is correct, a confirmation will be displayed.



5. You will see multiple students in the **Current Student** dropdown list and can easily switch between viewing them by simply clicking on the one they wish to view.

How to Add Additional Students to an Account

1. After logging into ABI, you will see the header bar at the top of the screen with a dropdown menu.



Current Student: Acosta, Taryn J - Grd 11

- Acosta, Taryn J - Grd 11
- Add Additional Student Not Currently Listed

2. Click the dropdown list and choose: “Add Additional Student Not Currently Listed”



[Return to Main Menu](#)

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Step 1

Student Verification

Please Enter The Following Information About Your Student

Student Permanent ID Number:

Student Home Telephone Number:

Verification Code: [Help](#)

3. You will be taken to a page that will prompt from the new student’s ID number, telephone number and verification code. This information is mailed to all parents from their students school.



[Return to Main Menu](#)

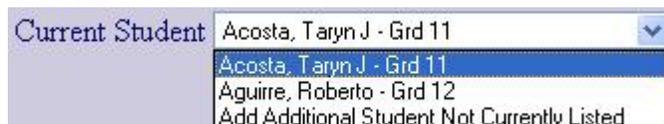
Next >>

Step 2

Emergency Contact Verification

Roberto Aguirre has been added to your account.

4. Once the system confirms the information is correct, a confirmation will be displayed.



Current Student: Acosta, Taryn J - Grd 11

- Acosta, Taryn J - Grd 11
- Aguirre, Roberto - Grd 12
- Add Additional Student Not Currently Listed

5. You will see multiple students in the **Current Student** dropdown list and can easily switch between viewing them by simply clicking on the one they wish to view.